



Operations Executive - Construction Robotics at Flo Mobility

Location: Bangalore

Type: Full-time

Flo Mobility is a robotics startup helping construction companies build faster while saving costs by automating labour-intensive, repetitive tasks at site. Our flagship Material Movement Robot is already being used by leading contractors and developers like L&T, Sobha, Ahluwalia, Godrej, Capacite Infra, PSP Projects and more - delivering 50% cost reduction, 30% fewer accidents, and faster project completion.

As an Operations Executive Assistant at Flo Mobility, you'll play a key role in daily operations and contribute to the seamless execution of our robotic deployments. The role involves assisting in operator hiring and onboarding, coordinating training, managing site logistics, and maintaining payroll and attendance records.

What You'll Do:

- **Talent Support & Onboarding:** Sourcing, hiring, and onboarding field operators. Maintain proper documentation and ensure a smooth induction process.
- **Training & Development:** Enable operator training to ensure process adherence & safe machine handling.
- **Operational Logistics:** Ensuring the timely delivery of spares and other materials from HQ to Project sites.
- **Payroll & Attendance Coordination:** Track site-wise operator attendance and assist in preparing monthly salary invoices. Maintain clean records for internal and external reporting.
- **On-Ground Operations Support:** Help manage daily operator workflows, resolve field-level issues, and ensure timely task execution in coordination with the central team.

Requirements and Qualifications:

- Prior experience in operations
- Strong communication, coordination, and documentation skills.

Compensation and Benefits:

Competitive salary range: Starting from 5.5 LPA onwards, no bar on salary for the right candidate (based on experience), plus performance-based incentives, and travel allowances. Opportunity for wealth creation through ESOPs.

How to Apply:

Send your resume and a brief cover letter explaining why you're excited about robotics in construction to contact@flomobility.com